

ADVISORY COUNCIL MEETING
Tuesday, March 11, 2025 at 1:30 p.m.
Fresno-Madera Area Agency on Aging
1625 E. Shaw Ave. Suite #123, Fresno, CA. 93710
Gate Code: 2489

Agenda packet material is available via U.S. mail upon request.

In compliance with the Americans with Disabilities Act and Government Code Section 54952.2, if special assistance is needed to attend an Advisory Council meeting, please contact the Fresno-Madera Area Agency on Aging at (559) 600-4405. Notification at least 48 hours prior to meeting time will assist staff with ensuring that reasonable arrangements can be made to provide accessibility at the meeting.

AGENDA

I.	CALL TO ORDER: Michel Bishop, Chair	
II.	WELCOME AND INTRODUCTIONS	
	A. Guest Introductions (Voluntary)	<i>Information</i>
III.	PUBLIC COMMENTS: Any member of the public may address the Advisory Council during any Advisory Council meeting at the appointed time shown on the agenda, on any topic within the jurisdiction of the Advisory Council. Individual presentations or topics shall be limited to five (5) minutes , except under special circumstances, as determined and announced by the Advisory Council Chair. Pursuant to the provisions of the Brown Act amendments, the Advisory Council will not take any action on presentations or topics until properly listed on a subsequent meeting agenda, except in case of an emergency.	
IV.	APPROVAL OF MINUTES: Meeting of February 11, 2025 First: _____ Second: _____ Pass: _____ Fail: _____	<i>Action</i>
V.	OLD BUSINESS	<i>Information</i>
	<p>A. From January 21-25, FMAAA underwent monitoring by CDA and CalFresh. On January 21, Miles R. and Hillaree B. met virtually with VCRC to discuss CalFresh Healthy Living compliance for their Matter of Balance classes. They followed up with a presentation on FMAAA services to VCRC staff on February 3.</p> <p>Miles R. attended the Protecting Medicaid for Older Adults webinar on February 4 and the February LAFS meeting on February 5. On February 6, Clinical Manager Sarah C., Hillaree B., and the Care Management Team met with Home Safety Services, a new minor home modifications vendor specializing in fall prevention.</p> <p>On February 10, Hillaree B. and Miles R. attended the CAL AIM 301 fiscal and program opportunities training. That same day, Hillaree B. and Miles R. attended the Age Well Fresno luncheon, where guest speaker Bill Williams spoke on the need to reimagine senior housing in Fresno.</p> <p>On March 1st Miles R. participated in the Celebrating the Caregiver Conference at People’s Church on March 1, and Charity Tokash FROM VCRC visited FMAAA on March 5th to</p>	

		present a Fall Prevention Training to the FMAAA Social Workers and Home Delivered Eligibility Workers.	
VI.	NEW BUSINESS		<i>Information</i>
	A.	February 27 - PSA 14's 2024-2028 Area Plan was approved by the California Department of Aging.	
	B.	March 5 - Charity Tokash from VCRC gave a Fall Prevention training to the FMAAA Social Workers and Home Delivered Eligibility Workers.	
	C.	March 5 – Miles R. attended the March LAFS meeting where APS gave a presentation on their services.	
	D.	March 6 – Miles R. attended the Parlier Senior Resource Fair and spoke with the Assistant City Manager to begin the process of establishing the Parlier Senior Center as a congregate site.	
	E.	March 6- Hillaree B., Sarah C., Sarah S., and Miles R., met with Officer Molly Jacobson of Clovis PD establish a working relationship and share resources.	
	F.	March 11 – 12 – Miles R. will represent FMAAA by attending the CalFresh Healthy Living 2025 Virtual Training Week.	
	G.	March 12 – Hillaree B. to attend Geriatric Symposium at Kaiser Permanente	
	H.	March 22 – Miles R. will attend Assemblymember Arambula's Resource Fair (City of Fresno Southwest) located at Saint Rest Baptist Church	
	I.	April 2 – Miles R. will attend the April LAFS meeting	
	J.	April 8 – Public Hearing to be held after the AC meeting starting at 2:45 to discuss PSA-14's Area Plan Update for Older American Act provision of Services 2025-2026.	
	K.	April 9 – FMAAA will attend the Fresno State Gerontology Resource Fair	
	L.	April 10 – Miles R. will attend Assemblymember Arambula Resource Fair (City of Fresno Downtown) located at Proteus, Inc.	
	M.	April 12 – Miles R. will give a presentation at Cedar Creek Senior Living in Madera.	
	N.	April 22 – Miles R. will give a presentation for VCRC (more details to come).	
	O.	April 30 – Hillaree B. and Miles R. to present on FMAAA services to VCRC's volunteer Ombudsman.	
VII.	REPORTS – Please keep all reports to 5 minutes or less. Thank you.		
	A.	Advisory Council Chair Report	
	1.	Advisory Council Membership Status: City of Fresno – One Vacancies Fresno County – Two Vacancy Madera County – Six Vacancies	<i>Information</i>
	2.	Brief Announcements of Upcoming Events for Older Adults: - Assemblyman Arambula is planning a series of free springtime Community Resource Fairs City of Fresno (Southeast) Date: Saturday, March 15th Location: The Fresno Center 4879 E. Cesar Chavez Boulevard, Fresno, CA 93727 Time: 9:00AM – 1:00PM Set Up: 8:00 AM City of Fresno (Southwest) Date: Saturday, March 22nd Location: Saint Rest Baptist Church Reverend Chester Riggins Ave, Fresno, CA 93706	<i>Information</i>

		<p>Time: 9:00AM – 1:00PM Set up time: 8:00 AM</p> <p><u>City of Sanger</u> Date: Saturday, April 5th Location: Sanger Community Center 730 Recreation Ave, Sanger, CA 93657 Time: 9:00AM – 1:00PM Set up time: 8:00 AM</p> <p><u>City of Fresno (Downtown)</u> Date: Thursday, April 10th Location: Proteus, Inc. 2841 Tulare Street, Fresno, CA 93721 Time: 9:00AM – 1:00PM Set up time: 8:00 AM</p>	
	B.	Committee Updates	
	1.	<p>2025 Review and Reevaluation of AC Committees: Following an evaluation of our current committees, Miles R. recommends reducing the number from four to two for greater focus and effectiveness. His recommendation is to establish:</p> <p style="padding-left: 40px;">1) Food & Resource Insecurity Committee 2) Housing Insecurity Committee</p> <p>However, the Advisory Council membership will decide which new committees to establish. Each committee will have a designated chairperson responsible for coordination and providing brief monthly updates at Advisory Council meetings. Committees will meet at least once per quarter and establish a clear, realistic goal or project in their first meeting. Continued active participation is expected; inactive committees may be dissolved or restructured.</p>	<i>Information & Discussion</i>
	2.	<p>Establishment on New FMAAA Advisory Council Committees:</p> <p>Motion: _____ First: _____ Second: _____ Pass: _____ Fail: _____</p>	<i>Action</i>
	C.	Agency on Aging Governing Board Meeting Report (Staff)	<i>Information</i>
	D.	California Senior Legislature (CSL) Report (CSL Senior Assembly Member Minerva Garcia)	<i>Information</i>
	E.	Triple-A Council of California (TACC) report: (Assigned member-Tonya Frost)	<i>Information</i>
VIII.		<p>FRESNO-MADERA AREA AGENCY ON AGING ADMINISTRATIVE UPDATES</p> <ul style="list-style-type: none"> • We are proud to officially welcome Tish Davis and Joel Gurs to the Advisory Council. • Nutrition Manager Sarah Santoyo has a new Home-Delivered Meals intern. Welcome to the team Angelina Rodriquez! • We opened a new congregate site in Huron and they have been serving 20-25 older adults a day. • We are working to open Frank Bergon and Pan-America in the City of Madera soon and are looking into opening a congregate site in Parlier. • FMAAA Outreach Resource Packets 	<i>Information</i>

	<ul style="list-style-type: none"> New mileage forms and Name Plates 	
IX.	Adjournment: First: _____ Second: _____ Pass: _____ Fail: _____ Time: _____	<i>Action</i>

Next Meetings:

Advisory Council

Tuesday, April 8, 2025, 1:30 p.m.
 Followed by FMAAA Public Hearing at 2:45 p.m.

Governing Board

Thursday, April 24, 2025, 1:00 p.m.

Fig Garden Regional Library
 3071 W Bullard Ave,
 Fresno, CA 93711

Note: Changed to the ***4th Thursday*** of each month at 1:00pm

**Fresno-Madera Area Agency on Aging
ADVISORY COUNCIL
Meeting Minutes of February 11, 2025
Fresno-Madera Area Agency on Aging
1625 E. Shaw Ave. Suite #123 Fresno, 93710**

- I. **Call to Order:**
 - a. The meeting was called to order by Chair, Michael Bishop at 1:39 PM. A quorum was established.
 - b. **Advisory Council Members Present:** Michael Bishop, Jan Clagg, Tonya Frost, Angela Stillwell, Minerva Garcia, and Mariel Ortiz.
 - c. **Advisory Council Members Not Present:** Anne Bishop, Raymond Lopez, Stefanie Diaz, Ren Ramshaw, and Michael Mendez Jr.
 - d. **FMAAA Staff Present:** Miles Robinson
 - e. **Guests Present:** Tish Davis (Fresno Auspice Home Care) and Mario Pena (Alzheimer's Association)

- II. **Welcome and Introductions:**
 - a. Chair Michael Bishop welcomed all in attendance and all members, and guests shared their name, title, and organization represented.

- III. **Public Comment:** No Report

- IV. **Approval of Minutes:** Chair, Michael Bishop asked for a motion to approve the **January 14, 2024** Advisory Council meeting minutes. The motion was made by Jan Clagg and seconded by Tonya Frost. The motion carried.

- V. **Old Business:**
 - a. Miles R. provided a summary of past outreach events, trainings, and advocacy efforts was provided, covering activities from September to January.
 - b. Miles R. informed the advisory council members that the "Old Business" and "New Business" segments of the agenda will be significantly shorter and more concise, as long as consistent quorums are maintained.

- VI. **New Business:**
 - a. Miles R. provided the Advisory Council with an update on the program monitoring conducted by the California Department of Aging (CDA) and CalFresh Healthy Living (CFHL) from January 21-25. He informed the group that CDA and CFHL have 60 days to submit their findings, after which FMAAA will have an additional 60 days to address and resolve those findings.
 - b. Minerva Garcia informed the council on a February 20th Listos Disaster Meeting focused on disaster preparedness and response, emphasizing inclusivity for all community members, including seniors and individuals with disabilities.

- c. Miles R. provided an update on his meetings with Program Director Hillaree Bennett and the Valley Caregiver Resource Center. They met twice—first on January 31st to discuss CalFresh Healthy Living compliance requirements, and again on February 3rd to share resources and inform their staff about FMAAA's programs and services. Miles gave a brief description to the FMAAA Advisory Council on what those compliance requirements are for CalFresh Healthy Living.
- d. Miles R. informed the Council Members that he and Hillaree B. attended the AgeWell Fresno Luncheon on February 10th, which focused on reimagining senior housing in Fresno. Other council members, including Angela Stillwell, mentioned that they were there as well and noted that the event featured discussions on innovative solutions, such as utilizing trailer parks for small homes.
- e. Miles R. informed the membership that FMAAA Clinical Manager Sarah C. and her team met with a Home Safety Services on February 6, a potential new minor home modifications vendor that specializes in fall prevention.
- f. Miles Robinson provided an update on upcoming FMAAA activities, including attending the Celebrating the Caregiver Conference on March 1st and Valley Caregiver Resource Center's (VCRC) presentation to FMAAA staff on Fall Prevention on March 5th. The fall prevention training is required for MSSP compliance but is also beneficial for all employees in protecting seniors.

VII. Reports:

a. Advisory Council Chair Report:

i. Advisory Council Membership Status:

- 1. Current Vacancies: 2 Fresno County, 6 Madera County, and 3 Fresno City
- 2. Efforts to recruit new members from Madera County were discussed, including outreach to local health offices. Mario Pena offered to facilitate introductions.
- 3. Tish Davis and Joel Gurss were scheduled for acceptance at the January Governing Board meeting; however, due to a formatting clarification requested by the Board, the agenda item was revised and rescheduled for approval at the February meeting.
- 4. **Membership Criteria:** 50% of the advisory council members must be aged 60 and older. Joint Powers of Authority (JPA) representation needed from each service area (City of Fresno, City of Madera County, and Fresno County).

ii. Brief Announcements of Upcoming Events

- 1. Miles R. shared the dates for the upcoming free springtime Community Resource Fairs put on by Assemblyman Arambula. Tonya F, mentioned that she will be attending at least a few of the events and can bring FMAAA resources with her. Miles R. will represent FMAAA at least two of the events.

b. Committee Updates and Reports:

i. Committee Structure Reevaluation

1. A discussion was held on reevaluating the structure of Advisory Council committees to ensure they are goal-driven and aligned with FMAAA's mission. The bylaws allow for the formation of ad hoc committees as needed. The discussion focused on restructuring committees to better address food and housing insecurity for seniors. It was suggested to reduce the number of committees from four to two, focusing on Food and Resource Security and Housing Insecurity, due to limited active members and resources.

ii. Housing Insecurity and Unlicensed Facilities

1. Concerns were raised about unlicensed housing facilities for seniors, including safety risks and lack of regulation. There was a call to develop a reliable list of reputable facilities and establish parameters for both licensed and unlicensed homes.

c. Governing Board Meeting:

- i. The Governing Board met on January 16, 2025. Key highlights from the meeting included the approval of One-Time-Only funds to be distributed to providers for additional services or resources, in accordance with contract parameters. The board also approved updates to the FMAAA handbook, which were drafted by FMAAA's legal counsel to ensure compliance with California employer regulations.

d. California Senior Legislative Report

- i. Minerva presented proposals from the report, including legislature to improving lighting in homes to prevent falls and ensuring families are informed about hospital discharges.

e. Triple-A Council of California (TACC)

- i. Tonya Frost informed the council that the AAA Council meeting is scheduled for the Thursday following the Advisory Council meeting, with a report to be provided next month. The meeting will focus on gathering feedback and discussing service areas.
- ii. This led to a discussion among advisory council members about the structure of Area Agencies on Aging (AAAs), including differences between Joint Powers Authorities (JPAs), nonprofit AAAs, and county-run AAAs. The importance of understanding the naming conventions and organizational structures of different AAAs was emphasized.
- iii. Miles Robinson explained that AAAs can have a variety of names and are often internally referred to by their designated number, either as AAA [number] or PSA [number] (Planning and Service Area). For example, FMAAA is identified as AAA 14 or PSA 14.

VIII. Nomination & Election of New FMAAA 1st Vice Chair and 2nd Vice Chair:

- a. Per Article IV. Section 6. of the FMAAA Advisory Council Bylaws, Should the office of Vice Chairperson become vacant for any reason, a new Vice Chairperson may be elected at the next regular meeting.
- b. Tonya Frost was nominated as the new 1st Vice Chair a motion to accept the nomination was made by Jan Clagg and seconded by Angela Stillwell. Discussion was had and a voice vote to accept the nomination was held. The motion passed. As there was only one nomination, the bylaws allow for a voice-vote election of the newly nominated person. A vote was held and Tonya Frost was voted in as the new 1st Vice Chair.
- c. As Tonya Frost was elected as the new 1st Vice Chair there was a new opening for 2nd Vice Chair. Jan Clagg was nominated as the new 2nd Vice Chair a motion to accept the nomination was made by Angela Stillwell and seconded Tonya Frost. Discussion was had and a voice vote to accept the nomination was held. The motion passed. As there was only one nomination, the bylaws allow for a voice-vote election of the newly nominated person. A vote was held and Jan Clagg was voted in as the new 2nd Vice Chair.

IX. Fresno-Madera Area Agency on Aging Administrative Update:

- a. Welcome to the Team!
 - i. We welcomed Kylie Atachian, a new Information and Assistance Intern from Fresno State!
- b. New Vendor Contracts for MSSP & Linkages
 - i. Clinical Manager Sarah Carl has established two new vendor contracts to enhance services for Multipurpose Senior Services Program (MSSP) and Linkages participants. Home Safety Services – for home modifications and fall prevention and Auspice In-Home Care – for transportation services.
- c. Internship Updates
 - i. Sarah Carl currently has two interns: one from Fresno State and one from Fresno Pacific.
 - ii. Sarah Santoyo, Nutrition Manager, will welcome a new Home-Delivered Meals intern in the next week.
- d. MSSP Participant Enrollment
 - i. Sarah Carl and her team enrolled seven new participants in MSSP during January.
- e. Congregate Meal Site Expansion
 - i. We opened a new congregate site in Huron, serving 20-25 older adults per day.
 - ii. We are working to open two new sites in Madera (Frank Bergon and Pan-America) and exploring the possibility of opening a site in Parlier.

- X. **Adjournment:** The meeting was adjourned at 2:52 Pm. The motion was made by Minerva Garcia and seconded by Tonya Frost. The motion carried.

Respectfully Submitted,



Miles Robinson, Administrative Manager
Fresno-Madera Area Agency on Aging

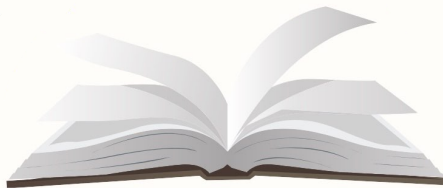
2025
VIRTUAL



SENIOR RALLY DAY

CALIFORNIA • SENIOR • LEGISLATURE

Empowering Aging Californians



MAY 6TH 9AM-2PM

<https://4csl.org/senior-rally-day/registration/>